

**SENARAI SEMAK DOKUMEN PENGHANTARAN LAPORAN KEMAJUAN/ DOCUMENT CHECK LIST FOR PROGRESS REPORT SUBMISSION**

**Kod Projek / Project Code :**





**BORANG LAPORAN KEMAJUAN UPSI/PPPI/UPP/B02 (Pindaan 03)**

**Kod Projek / Project Code :**

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| **LAPORAN KEMAJUAN PENYELIDIKAN***PROGRESS RESEARCH REPORT*Jenis Geran Penyelidikan/ *Type of Research Grants*

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| * Geran Penyelidikan Universiti

*University Research Grant* | * Geran Penyelidikan Luar

*External Research Grant* |

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| 1. **MAKLUMAT PENYELIDIKAN**
2. *Research Information*
 |
| **Fasa***Phase*  | *:* |  |
| **Tahun***Year* | : |  |
| **Tajuk Penyelidikan***Research Title* | : |  |
| **Tarikh Mula***Start Date* | : |  | Tarikh Tamat :*End Date* |  |
| **Ketua Penyelidik***Project Leader* | : |  |
| **Penyelidik Bersama***Co-Researchers* | : | 1. |
| 2. |
| 3. |
| 4. |
| 1. **PRESTASI PROJEK**
2. *Project Performance*
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| **B1. PERATUSAN PENCAPAIAN /** *Percentage Of Milestone* |
| **Peratusan semasa prestasi projek penyelidikan berdasarkan carta perbatuan.** *Percentage of current performance in research project based on milestone chart.* |  **%** |
| **Sekiranya kemajuan tidak seperti yang dinyatakan dalam carta perbatuan, sila nyatakan sebab (mohon sertakan lampiran sekiranya ruang tidak mencukupi)***If progress is not as indicated in the milestone, please state the reason (please attach a separate sheet if space is not enough)* |
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| **B2. HASIL PENYELIDIKAN /** *Research output* |
| **Bilangan artikel/ manuskrip/ buku (Sila lampirkan muka hadapan penerbitan )***Numbers of articles/ manuscripts/ books (Please attach the first page of publication)* |
| **Jurnal berindek /** *Indexed journal* | **Jurnal berwasit/** *Reffered journal* |
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| **Prosiding persidangan (Sila lampirkan muka hadapan penerbitan )***Conference proceedings (Please attach the first page of publication)* |
| **Antarabangsa** / *International* | **Kebangsaan** / *National* |
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| **Lain-lain (sila nyatakan) /** *Others (please specify)* |
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| **B3. PEMBANGUNAN BAKAT /** *Talent Development* |
| **Bakat** / *Talent* | **Bilangan** / *Number* |
| **Sedang maju** / *being developed* | **Telah bergraduat** / *graduated* |
| **Pelajar Sarjana** / *Master Student* |  |  |
| **Pelajar PhD** / *PhD Student* |  |  |
| **Lain-lain /** *others* |  |  |
| **Jumlah /** *Total* |  |  |
| 1. **PERBELANJAAN**
2. *Expenditure*
 |
| **C1. MAKLUMAT BELANJAWAN /** *Budget information* |
| **Peruntukan diluluskan** /*Approved budget* | : |  | **Jumlah perbelanjaan /** *Amount spent* | : |  |
| **Baki semasa /** *Current balance* | : |  |
| **Peratus perbelanjaan /** *Percent of amount spent* | : |  |
| **C2. PERINCIAN BELANJAWAN /** *Budget details* |
| **Jenis VOT /** *Type of Vot* | **\*Peruntukan Bagi Setiap Vot /** *Provision Each Vot* | **Perbelanjaan (merujuk kepada MyFIS/** *Expenditure (according to MyFIS* | **Perbelanjaan (dalam proses tuntutan) /** *Expenditure (in process of claiming)* | **Baki Vot /** *Vot Balance* |
| **Vot 11000** (Gaji & Upah **/***Salaries & Wages***)** |  |  |  |  |
| **Vot 21000** (Perjalanan & Sara hidup / *Travelling & Transportation*) |  |  |  |  |
| **Vot 24000** (Sewaan / *Renta*l) |  |  |  |  |
| **Vot 27000** (Bekalan & Bahan Lain / *Supplies & Others Materials*) |  |  |  |  |
| **Vot 28000** (Penyelenggaraan dan Pembaikan Kecil / *Maintainance and Minor Repair*) |  |  |  |  |
| **Vot 29000** (Perkhidmatan Ikhtisas / *Professional Services*) |  |  |  |  |
| **Vot 35000** (Aksesori dan Peralatan / *accessories and Equipment*) |  |  |  |  |
| **Jumlah /** *Total* |  |  |  |  |
| **\*Nyatakan peruntukan berdasarkan pindaan vot terkini yang dijalankan,jika berkenaan.***State the provision according to the current approved vot virement, if applicable.* |
| **Nyatakan sebab perbezaan belanjawan dari peruntukan asal (Jika ada)** *State the reasons for the differences from the original budget (if any)* |
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| **D. RINGKASAN DAPATAN PENYELIDIKAN (NYATAKAN DAPATAN KAJIAN TERKINI)** *D. Summary of research findings (state the current research findings)* |

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| **E. PERMASALAHAN ATAU KEKANGAN YANG DIHADAPI DALAM MENJALANKAN PENYELIDIKAN** *E. Problems or constraints faced in doing research* |

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| **F. CADANGAN LANGKAH UNTUK MENGATASI PERMASALAHAN ATAU KEKANGAN PENYELIDIKAN***F. Suggested measures to overcome research problems or constraints* |
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| **G. PERAKUAN KETUA PENYELIDIK***G. Declaration by the Principal Investigator* |

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| **Segala maklumat yang dinyatakan di sini adalah tepat. UPSI dan PPPI berhak untuk menolak atau membatalkan laporan ini tanpa notis awal jika didapati maklumat yang diberikan tidak tepat.***All information stated here are accurate. UPSI and RMIC has the right to reject or to cancel this report without prior notice if there is any inaccurate information given.* |
| (Tandatangan / *Signature*) | **NO. TELEFON (P) :***Telephone No. :* |
| **NO. TELEFON (BIMBIT) :***Mobile Phone No. :* |
| (Cop Rasmi / *Official stamp*) | **Emel :***Email :* |
| **Tarikh :***Date :* |

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| **H. ULASAN DAN PENGESAHAN DEKAN / TIMBALAN DEKAN (PENYELIDIKAN & INOVASI)***H. Review and verification by the Dean / Deputy Dean (Research & Innovation)* |

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|  | Memuaskan*Satisfactory* | : | * Prestasi projek mengikut carta perbatuan yang dirancang; **dan**

*Project performance according to planned milestone;* ***and**** Peratus perbelanjaan adalah 20-30% (LK1), 40-50% (LK2) dan 60-75% (LK3); **dan**

*The percentage of expenditure is 20-30% (LK1), 40-50% (LK2) and 60-75% (LK3);* ***and**** Bukti draf penulisan artikel jurnal mengikut KPI penyelidikan disertakan dalam LK2 dan LK3.

*Evidence of draft writing of journal articles according to research KPIs is included in LK2 and LK3.* |
|  | Kurang memuaskan*Less satisfactory* | : | * Prestasi projek adalah lewat daripada carta perbatuan yang dirancang; **atau**

*Project performance behind planned milestone;* ***or**** Peratus perbelanjaan adalah rendah daripada yang ditetapkan; **atau**

*The percentage of expenditure is lower than prescribed; or** Bukti draf penulisan artikel jurnal mengikut KPI penyelidikan tidak disertakan dalam LK2 dan LK3.

*Evidence of draft writing of journal articles according to research KPIs is not included in LK2 and LK3.* |
|  | Bermasalah*Problematic* | : | * Prestasi projek adalah sifar; **atau**

*Project performance is zero;* ***or**** Peratus perbelanjaan adalah kurang daripada 10%.

*The percentage of expenditure is less than 10%.* |

Ulasan/*review*: |
| (Tandatangan / *Signature*) | **NO. TELEFON (P) :***Telephone No. :* |
| **NO. TELEFON (BIMBIT) :***Mobile Phone No. :* |
| (Cop Rasmi / *Official stamp*) | **Emel :***Email :* |
| **Tarikh :***Date :* |

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| **H. KELULUSAN PENGARAH PUSAT PENGURUSAN PENYELIDIKAN***H. Approval by the Director of RMIC* |

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| **Permohonan ini /***This Application* | : | **Diterima /***Accepted* |  | **Ditolak /***Rejected* |  |
|  |
| (Tandatangan / *Signature*) | **Tarikh /** *Date*  |
| (Cop Rasmi / *Official stamp*) |

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| **UNTUK KEGUNAAN RMIC***RMIC Use Only* |

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