

**CONTOH/ EXAMPLE**

(Please use collaborating University/Agency/Industry's letter head)

Associate Professor Dr. Rosmilah Misnan  
Director  
Research Management and Innovation Centre  
Universiti Pendidikan Sultan Idris  
35900 Tanjung Malim  
Perak, Malaysia

**Date:**

Dear Assoc. Prof. Dr Rosmilah Misnan,

(Collaborating University/Agency/Industry) is supportive of the research proposal prepared by (Prof/Assoc.Prof/Dr XXX (the collaborator)) entitled, ("PROJECT TITLE.") (Prof/Assoc.Prof/Dr XXX (the collaborator)) of (Collaborating University/Agency/Industry) will serve as principal investigator for collaborative research work with Universiti Pendidikan Sultan Idris.

(Collaborating University/Agency/Industry) will commit to this project, along with a budget as approved by our administration. (Collaborating University/Agency/Industry) agreed to provide funding of RM( ) for a research period of two years. We are also understand the requirement to establish a mutual agreement (MoA) between the parties involved prior to the approval of the grant.

We look forward to working with UPSI on this research collaboration.

Thank you.

Yours sincerely,

(Signature)

(Research Management Centre/Agency/Industry representative)