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BORANG/UPSI/PPP/KTP/0001

#  PERMOHONAN PINDAAN PROJEKPERUNDINGAN /

#  *APPLICATION - CONSULTATION AMMENDMENTS*

**Tambah Gugur Ahli/** *Add Drop Members*

**Tambah Masa /** *Extension of Time*

**Tukar Ketua Projek/** *Change of Head Project*

**Tukar Vot/** *Change of Vot*

**JENIS PERMOHONAN :**

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**A. BUTIR PROJEK/** *PARTICULARS OF PROJECT*

|  |  |
| --- | --- |
| **Nama Ketua Projek** / *Name of Head Project* |  |
| **Jawatan** /*Position* |  |
| **Fak/Jab/Bhg** / *Fac/Dept/Sect* |  |
| **Tajuk Projek** / *Project Title* |  |
| **Kod Projek** / *ProjectCode* |  |

**B. PERMOHONAN TAMBAH MASA /** *APPLICATION FOR EXTENSION OF TIME*

|  |  |
| --- | --- |
| **Tempoh Projek Asal**/ *Original Projecth Period*  |  |
| **Tempoh Tambah Masa**/ *Duration of Extended Time*   |  |
| **Justifikasi Tambah Masa/** *Justification for Extension of* *Time*  |  |

**\* Nota :Pemohon diwajibkan mengemukakan carta gantt bagi menggambarkan keseluruhan cadangan projek yang hendak dijalankan** */ Applicants must submit a Gantt chart to illustrate the overall proposed project to be conducte*

**C. PERMOHONAN TAMBAH DAN GUGUR AHLI PROJEK /** *APPLICATION TO ADD AND DROP PROJECT MEMBERS*

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| --- |
| **Permohonan Tambah Ahli Projek/ *Application to Add Project Member(s)*** |
| **Name/***Name* | **No. Pekerja/***Staff No.* | **Fakulti/Program/***Faculty/Programme* | **Justifikasi/** *Justification* | **Tandatangan/** *Signature* |
|  |  |  |  |  |
| **Permohonan Gugur Ahli Projek/ *Application to Drop Project Member(s)*** |
| **Name/***Name* | **No. Pekerja/***Staff No.* | **Fakulti/Program/***Faculty/Programme* | **Justifikasi/** *Justification* | **Tandatangan/** *Signature* |
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**D. PERMOHONAN TUKAR VOT** / *APPLICATION FOR CHANGE OF VOT*

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| --- | --- | --- | --- | --- |
| **Vot** | **Perkara/***Item* | **Perincian Baharu** **(Jika ada tambahan)** | **Vot Asal (RM)/***Original Vot(RM)* | **Vot Baru (RM) /***New Vot (RM)* |
| **21000** | **Perjalanan dan Sara Hidup/** *Travels and Transport* | **SEPERTI DALAM LAMPIRAN** |
| **23000** | **Komunikasi dan Utiliti/***Communication and Utilities* |
| **24000** | **Sewaan/***Rentals* |
| **27000** | **Bekalan dan Bahan Program/** *Supplies and Programme Materials* |
| **29000** | **Perkhidmatan Iktisas /** *Professional Services* |
| **35000** | **Aksesori, peralatan dan perisian /** *Accessories, equipments and softwares* |

**Justifikasi Tukar Vot** */ Justifications for change of Vot* :

TERDAPAT PERUBAHAN DALAM JUMLAH BAGI HONORORIUM PERUNDINGAN BERDASARKAN BEBAN KERJA PROJEK

**Pengesahan** */ Confirmed*

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 **Tandatangan Ketua Projek** / **Tandatangan Dekan/Timbalan Dekan**

 *Signature by the Project Leader* **Penyelidikan)**/

 *Signature by the Dean/Deputy Dean (Research)*

Lampiran

**PERINCIAN PERBELANJAAN (PROJEK PERUNDINGAN 2024-0177-PP-01)**

**PROGRAM PENTAULIAHAN PROFESIONAL UNTUK PEGAWAI PENDIDIKAN TINGGI, JABATAN PENDIDIKAN POLITEKNIK DAN KOLEJ KOMUNITI KEMENTERIAN PENDIDIKAN TINGGI**

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| --- | --- | --- | --- |
| **VOT** | **EXPENSE ITEM DETAIL** | **VOT V.2** | **VOT V.3** |
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