

No. Rujukan Projek KTP UPSI

RESEARCH
MANAGEMENT &
INNOVATION CENTRE

**PERMOHONAN PENDAFTARAN PROGRAM PEMINDAHAN ILMU UMUM
(KNOWLEDGE TRANSFER PROGRAMME - KTP)
UNIVERSITI PENDIDIKAN SULTAN IDRIS**

Nota: Permohonan yang lengkap perlu dihantar melalui link berikut:

<https://forms.gle/Ya2SUXGuUwhmvDA66>

A	MAKLUMAT PROJEK			
	TAJUK PROJEK: <i>Title of Project:</i>			
	ORGANISASI/KOMUNITI/INDUSTRI TERLIBAT: <i>Organizations/Communities/Industries Involved:</i>			
	TEMPOH MASA PROJEK: <i>Duration of Project:</i>	TEMPOH: <i>Duration:</i>		
		DARI: <i>From:</i>		
HINGGA: <i>To:</i>				
B	MAKLUMAT PENYELIDIKAN BERKAITAN PROJEK			
	KOD PROJEK: <i>Code Project:</i>			
	TAJUK PENYELIDIKAN: <i>Research Title:</i>			
C	MAKLUMAT KETUA PROJEK			
	NAMA KETUA PROJEK: <i>Name of Project Leader:</i>			
	FAKULTI/PTJ: <i>Faculty/PTJ:</i>			
	NO. KAD PENGENALAN/PASPORT: <i>IC/Passport No.:</i>			
	JAWATAN (Sila tanda ✓): <i>Position (Please tick ✓):</i>	Profesor: <i>Professor:</i> ☐	Prof. Madya: <i>Assoc. Prof:</i> ☐	Pensyarah: <i>Lecturer:</i> ☐
	NO. TELEFON BIMBIT: <i>Mobile Phone No:</i>			
	ALAMAT E-MAIL: <i>E-mail Address:</i>			
	TARIKH MULA BERKHIDMAT: <i>Date of First Appointment:</i>			
JENIS PERKHIDMATAN (Sila Tanda ✓): <i>Type of Service (Please Tick ✓):</i>		Tetap: <i>Permanent:</i> ☐	Kontrak: <i>Contract:</i> ☐	
		Tarikh Tamat Kontrak: _____ <i>Contract Expiry Date:</i>		

MAKLUMAT AHLI PROJEK DAN AHLI KOMUNITI/INDUSTRI/ORGANISASI						
D	Bil: No.:	NAMA: Name:	NO. KAD PENGENALAN/ PASPORT: IC No./Passport:	FAKULTI/JABATAN/PUSAT/UNIT (Sila nyatakan alamat penuh): Faculty/School/Centre/Unit (Please Provide Full Address):	TAHAP KELAYAKAN AKADEMIK/JAWATAN: Academic Qualification/ Designation:	NO TELEFON Phone Number
	1.					
	2.					
	3.					
	4.					
	5.					
MAKLUMAT SISWAZAH PELATIH/PEMBANTU PROJEK/FASILITATOR						
	Bil: No.:	NAMA: Name:	NO. KAD PENGENALAN/ PASPORT: IC No./Passport:	FAKULTI/JABATAN/PUSAT/UNIT (Sila nyatakan alamat penuh): Faculty/School/Centre/Unit (Please Provide Full Address):	TAHAP KELAYAKAN AKADEMIK/JAWATAN: Academic Qualification/ Designation:	NO TELEFON Phone Number
	1.					
	2.					
	3.					
	4.					
	5.					
Nota: Siswazah Pelatih/Pembantu Projek/Fasilitator mesti terlibat dengan proses pemindahan ilmu						
MAKLUMAT ORGANISASI/KOMUNITI/INDUSTRI						
E	NAMA ORGANISASI: Name of Organisation:					
	JENIS ORGANISASI: Type of Organization:		☐ Perniagaan: (cth Sdn. Bhd., Berhad, Enterprise) ☐ Bukan Perniagaan: (cth Koperasi, Sekolah, JKK)			
	BIDANG/JENIS AKTIVITI: Area/Type of Activity:					
	TAHUN MULA OPERASI: Year in Operation:					
	TAHUN PENUBUHAN: Year of Establishment:					
	ALAMAT PENUH: Full Address:					
	PENDAPATAN TAHUNAN (RM): Annual Turnover (RM):					
	BIL. PEKERJA/AHLI: No. of Employees/Members:					
	MAKLUMAT PERHUBUNGAN: Contact Person:	NAMA: Name:				
		JAWATAN: Designation:				
NO. TELEFON PEJABAT: Office Telephone No.:						
NO. TELEFON BIMBIT: Handphone No.:						
E-MEL: E-mail:						

MAKLUMAT KEWANGAN																																																																																																																																																														
F	SUMBANGAN KEWANGAN KEPADA PROJEK: <i>Amount of Monetary Contribution to the Project:</i>	RM																																																																																																																																																												
	SUMBANGAN BUKAN KEWANGAN KEPADA PROJEK: <i>Non-Monetary Contribution to the Project:</i> Contoh 1: <i>Item: Dewan & Nilai Setara dalam RM: RM4,000</i> Contoh 2: <i>Item: Alatan & Nilai Setara dalam RM: RM2,500</i>	Item:	Nilai Setara dalam RM: <i>Equivalent value in RM:</i>																																																																																																																																																											
		JUMLAH	RM																																																																																																																																																											
F	MAKLUMAT RINGKASAN PROJEK																																																																																																																																																													
	RINGKASAN CADANGAN PROJEK: <i>Summary of Project Proposal:</i>																																																																																																																																																													
Latar Belakang Projek: <i>Background of Project:</i> Pernyataan Masalah Projek: <i>Problem Statement of Project:</i> Objektif Projek: <i>Objectives of Project:</i> Kaedah Pelaksanaan Projek: <i>Implementation of Project:</i> Jenis Ilmu yang dipindahkan: <i>Type of Knowledge to be Transferred:</i> Carta Perbatuan & Tarikh (Sila lampirkan): <i>Date & Milestones (Please Provide as Appendix)</i> <table border="1" style="margin: 10px auto; width: 60%;"> <thead> <tr> <th>Aktiviti</th> <th>Tarikh</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table> Carta Gantt Aktiviti Projek (Sila lampirkan): <i>Project Activity Gantt Chart (Please Provide as Appendix):</i> <table border="1" style="margin: 10px auto; width: 100%;"> <thead> <tr> <th rowspan="2">Aktiviti</th> <th colspan="4">Mac</th> <th colspan="4">April</th> <th colspan="4">Mei</th> <th colspan="4">Jun</th> <th colspan="4">Julai</th> <th colspan="4">Ogos</th> </tr> <tr> <th>1</th><th>2</th><th>3</th><th>4</th> <th>1</th><th>2</th><th>3</th><th>4</th> <th>1</th><th>2</th><th>3</th><th>4</th> <th>1</th><th>2</th><th>3</th><th>4</th> <th>1</th><th>2</th><th>3</th><th>4</th> <th>1</th><th>2</th><th>3</th><th>4</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> Jangkaan Hasil Projek: <i>Project Expected Outcomes:</i> Borang Soal Selidik (Penilaian Keberkesanan): <i>Questionnaire (Effectiveness Evaluation)</i> <i>* Pemohon perlu melampirkan Borang Keberkesanan Program bersama-sama dengan permohonan ini</i>				Aktiviti	Tarikh									Aktiviti	Mac				April				Mei				Jun				Julai				Ogos				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4																																																																																																
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MAKLUMAT HASIL DAN IMPAK PROJEK			
Bil: No.:	PENGUKURAN: <i>Measurement:</i>	KEBERHASILAN/ <i>Outcomes:</i> (sila nyatakan kaedah pengukuran/ <i>please state the method of measurement</i>)	IMPAK/ <i>Impacts:</i> (sila nyatakan kaedah pengukuran/ <i>please state the method of measurement</i>)
1.	Hasil kepada organisasi: <i>Output to the organisation:</i> (a) Faktor Ekonomi – (cth: Pertambahan jualan, pendapatan, keuntungan organisasi, produktiviti pekerja) <i>(a) Economic Factor - (ex: increase in sales, turnover, profits of the organisation, employee's productivity)</i> (b) Faktor Bukan Ekonomi – (cth: Peningkatan dalam tahap pengetahuan, perubahan sikap, kecekapan proses) <i>(b) Non-Economic Factor - (ex: improvement in level of knowledge, attitude transition, process efficiency)</i>		
2.	Pulangan kepada UPSI (Pengiktirafan kepada ahli academia) <i>Return to the UPSI (Recognition to members of academia)</i>		
3.	Pembangunan Modal Insan <i>Human capital development</i>		
4.	Keberhasilan yang "Intangible" <i>Intangible outcome</i>		
5.	Lain-lain (yang dapat mengukur pencapaian projek) <i>Others</i>		

* Sila guna lampiran tambahan jika perlu

AKUAN PEMOHON/ <i>Declaration by applicant</i>	
Saya dengan ini mengaku bahawa (Sila tanda ✓): <i>I hereby declared that (Please tick ✓):</i> ☐ 1. Semua maklumat yang diberikan adalah tepat dan benar. Pusat Pengurusan Penyelidikan dan Inovasi (PPPI) berhak membatalkan pendaftaran Program Pemindahan Ilmu (<i>Knowledge Transfer Programme-KTP</i>) sekiranya keterangan yang dikemukakan adalah tidak benar. <i>All information provided is accurate and true. The Research Management and Innovation Centre (RMIC) reserves the right to cancel the Knowledge Transfer Programme (KTP) registration if the information provided is inaccurate.</i> ☐ 2. Program yang berkaitan telah selesai dijalankan (Sila lampirkan Surat Tamat Projek daripada pemberi dana). <i>The relevant program has been completed (Please attach the Project Completion Letter from the funder).</i> ☐ 3. Semua keperluan atau output yang berkaitan dengan projek telah diserahkan kepada pemberi dana (sekiranya ada). <i>All requirements or outputs related to the project have been submitted to the funder (if any).</i> Tarikh: <i>Date:</i> Tandatangan Pemohon: _____ <i>Applicant's Signature:</i>	